



Informed Consent to use Patient Portal

Banister Lieblong Clinic is now offering this secure, HIPAA compliant tool as a courtesy to our patients. This is an optional service and we reserve the right to suspend or terminate it at any time, we will alert you to any changes as promptly as possible. By signing below, you confirm that you have **received, read, understand, and agree to comply with the “Procedures and Guidelines for using the Patient Portal”**. You also agree not to hold Banister Lieblong Clinic or any staff liable for network infractions beyond their control.

Privacy and Security

The patient portal has a secure tunnel connection with our clinic that uses encryption to keep unauthorized people from accessing your health information. To help ensure that our tunnel remains secure we ask that you provide us with your most current private email address and notify the office if it ever changes. Always keep your user ID and passwords secure so only you or someone you authorized can gain access to your information. If you think someone has learned your password, immediately notify our office so we can instruct you on how to change it.

Your email address is confidential and protected information. We will protect this information with our best effort as we do with all your medical and personal information.

PLEASE NOTE: This patient portal does not have the functionality of immediate back and forth communication between patient and doctor and is not meant to be used for that purpose, and not meant to serve as a means for questions to the clinician. Questions should be directed to the office in the usual manner.

We strive to keep all of the information in your records correct and complete. If you identify any discrepancy on your record, you agree to notify us immediately. Additionally, by using the patient portal, the user agrees to provide factual and correct information.

The Patient Portal is not intended to provide internet based diagnostic medical services. Also the following limitations apply:

- No internet based triage and treatment request. Diagnosis can only be made and treatment rendered after the patient schedules and SEES the doctor.
- Refills should not be requested by messaging. Use the Health Summary Tab Refill Requests button.
- If you have not received a response from a portal request within 2 business days it is your responsibility to contact the clinic by phone or in person.
- No emergent communications or services. Any emergent conditions should be seen by your nearest health care provider or call 911.



BANISTER-LIEBLONG CLINIC

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To receive a username and password please sign below and return to Banister Lieblong Clinic.

Confidential email _____

Patient Name: _____ Date of Birth: _____
(Each patient must have their own form, ie; mom + 4 children = 5 different forms)

*Print Name of Parent/Guardian requesting access for minor child

Mailing address: _____

City _____ State _____ Zip _____

Signature _____ Date _____

*Patient is responsible for changing email and/or patient representatives. This includes minors as they become adults. In the case of an adult wishing to use their representative's email address as their primary confidential email a medical consent form must accompany this form.

This form is valid for one year from the date signed – access needs to be renewed every year